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(978) 605-2350, City of Beverly

Sarah Stanton, Secretary  
(781) 897-5950, City of Woburn

9:00 am Registration  
9:15 am Guest Speaker: Evelyn Wilson, Director of Purchasing at Salem State University, Topic - Standardization of Specifications  
10:30 am Business Meeting  
11:00 am Adjourn

## **AGENDA FOR MASSACHUSETTS ASSOCIATION OF PUBLIC PURCHASING OFFICIALS (MAPPO) BUSINESS MEETING OF**

**Thursday, September 20th, 2012**

**Held at: Massachusetts Higher Education Consortium (MHEC)  
14<sup>th</sup> Annual Product Expo  
at the Sturbridge Host Hotel, Sturbridge, MA**

- 1) Welcome – David Geanakakis
- 2) Introduction of New Members and Guests
- 3) Announcements:
  - a. Our next Meeting will be the Fall 2012 Conference, hosted by David Gelineau of Beverly on Wednesday October 17<sup>th</sup> at Beverly Golf & Tennis Club, details and speakers to come
  - b. Co-Treasurers report - Thomas Watkins and David Gelineau
  - c. Meeting minutes – Sarah Stanton
  - d. Meeting locations and dates for 2012 and 2013 monthly meetings
  - e. Website update – Tom Watkins
- 4) Other Business and Member's Agenda Items
  1. OSD update – David Geanakakis & Sarah Stanton
  2. \_\_\_\_\_