



Arlyn Zuniga, President  
Town of Milton

Orazio DeLuca, Co-Secretary  
City of Woburn

Michael Richards, Vice President  
City of Somerville

Lorraine See, Co-Secretary  
Town of Braintree

Shab Khan, Treasurer  
City of Medford

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### **MEETING MINUTES**

Wednesday, February 10, 2021  
Virtual Meeting

#### **Officers Present:**

Arlyn Zuniga, President  
Michael Richards, Vice President  
Orazio DeLuca, Co-Secretary  
Lorraine See, Co-Secretary

#### **Business Meeting:**

**Welcome:** President Arlyn Zuniga opened the meeting at 10:33am and thanked the attendees for logging into the meeting. Arlyn introduced the MAPPO officers and executive staff. Arlyn welcomed two new attendees: Brittney Franklin, MMA, Andrea Llamas, Northfield, Andrea Caruth, Somerville, and Chris Mahoney, Marlborough. A motion to approve the meeting minutes for January was accepted and approved.

**Treasurer's Report:** Shab Khan presented the Treasurer's report for the month of January 2021. The beginning balance for January was \$66,928.18. With fees and dues collected, bank interest added, minus expenses, there was an ending balance for the month of January of \$67,475.94. A motion to accept the treasurer report was approved.

**Legislative Affairs Committee Report:** 20 MAPPO members met with Neil Cohen & Josh Giles from the Office of the Inspector General on February 5th, 2021 at 10:00AM. The Legislative Affairs Committee has been meeting with the OIG over the last few months as the OIG has been pursuing legislation to clarify some administrative items and their ability to promulgate their own regulations, including implementing fees and penalties. The Legislative Committee is formulating a response for when the IG puts these bills forward.

**Website Committee Report:** Tom Watkins reported that the Website Committee could be better about updating the meeting agendas and minutes in a timely manner. President Zuniga advised members that there was an issue with the Listserve for a week, and has now been resolved.

**Announcements:** Our next meeting will be Wednesday, March 17th, 2021.

MAPPO is taking nominations for the next slate of officers. Candidates may also be placed on the ballot by written request of any member, with the named member's approval, to the Nominating Committee at the same email address. The Nominating Committee will review eligibility/qualifications of each candidate by March 13th and will present a recommendation at the March MAPPO meeting. The Nominating Committee will then conduct the vote.

The results will be posted on the MAPPO website after that meeting. Elected Officers will begin their two-year terms beginning July 1, 2021.

Members interested in any Officer position (Secretary, Treasurer, Vice-President, and President roles) should email their intent and qualifications before March 1st, 2021 to the nominating committee.

Please find their information below.

Dave Geanakakis, [dgeanakakis@brooklinema.gov](mailto:dgeanakakis@brooklinema.gov)  
Angela Allen, [AMAllen@somervillema.gov](mailto:AMAllen@somervillema.gov)  
Andrea Woods, [Bids@frcog.org](mailto:Bids@frcog.org)

**New Business and Member's Agenda Items:** Jackie Needham from the Operational Services Division gave an update on new contracts and vendors regarding:

- ITC73 for hardware and services and ITS75 software and services contracts launched this month
- FAC113 for waste and recycling containers

Joan Miller reported that MHEC reopened contract B15 for event rentals to allow additional suppliers to provide services and supplies. Contract D25 for laboratory and science equipment is going out to bid beginning February 17. MHEC will be merging the test equipment contract into D25 as a separate category. Contract G27 for vehicles, parts, and accessories was reopened. The vehicle vendor list now includes Merchants Fleet Management for short term leasing.

President Zuniga reminded the members calling into the meeting by phone to send an email to her or Vice President Richards to get CEUs.

Angela Allen spoke on behalf of the Nominating Committee. She will send out a summary of the officer roles. Interested members may reach out to the current or former officers for feedback or questions. The deadline for nominations is March 1. Candidates make a brief presentation to the membership. In addition to the officer positions, there are also committees with open positions.

**Speaker:**

**Presentation:** President Zuniga introduced our speaker at 11:00am. Brittney Franklin, Senior Legislative Analyst with MMA gave a presentation on Legislative Updates. She discussed the outlook for the 2021-2022 Legislative Session and gave an overview of the FY22 state budget. There are some procurement bills in this upcoming session: an act relative to workplace safety; an act to eliminate the MGL Chapter 30B exemption for solid waste and recycling; an act revising Chapter 30B; and procurement and public construction diversity bills. Members are encouraged to speak with their district legislators regarding the impacts these bills have on our municipalities.

Meeting adjourned at 11:37am

Respectfully submitted,

Lorraine See  
MAPPO Co-Secretary