



Arlyn Zuniga, President  
Town of Milton

Orazio DeLuca, Co-Secretary  
City of Woburn

Michael Richards, Vice President  
City of Somerville

Lorraine See, Co-Secretary  
Town of Braintree

Shab Khan, Treasurer  
City of Medford

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### **MEETING MINUTES**

Wednesday, May 19, 2021  
Virtual Meeting

#### **Officers Present:**

Arlyn Zuniga, President  
Michael Richards, Vice President  
Shab Khan, Treasurer  
Orazio DeLuca, Co-Secretary  
Lorraine See, Co-Secretary

#### **Business Meeting:**

**Welcome:** President Arlyn Zuniga opened the meeting at 10:32am and thanked the attendees for logging into the meeting. Arlyn introduced the MAPPO officers and executive staff. A motion to approve the meeting minutes for April was accepted and approved. There were NO new members to introduce.

**Treasurer's Report:** Shab Khan presented the Treasurer's report for the month of April 2021. The beginning balance for April was \$66,448.62. With fees and dues collected, bank interest added, minus expenses, there was an ending balance for the month of April of \$66,521.36. Shab discussed the fees for Associate Members would go up to \$125.00 and fees for full members would be \$225.00. A motion to accept the treasurer report was approved.

**Legislative Affairs Committee Report:** Michael Richards updated members on pending bills refiling of the OSHA trench Safety Bill -regarding Trench Safety and OSHA Requirements. The state has once again listed Trench Safety as a **30B bill amendment** instead of a CH. 149 and 30/39M Requirements. No real update, just a filed bill at this point. Participation requirements for WBE on construction projects. Not an active bill, just a filed motion for now. The Legislative Committee is formulating a response for when the IG puts these bills forward.

**Website Committee Report:** President Zuniga and Lorraine See updated all meeting minutes and agendas on the MAPPO website and advised members that the Website Committee would be better about updating the meeting agendas and minutes in a timely manner. All of the information will be updated and cleaned up.

**Announcements:** Our next meeting will be Wednesday, June 16, 2021. Virtual meeting once again. Tammy Rines, motivational speaker and procurement past.

**New Business and Member's Agenda Items:** Dave Genakakis addressed moving forward with changing environment and the by-laws pertaining to membership and new fees structure for meals. Retirees (no change)

Hybrid and remote members will be invoiced at time of registration of the meeting. More clarification on this matter will be done prior to September MAPPO meeting.

\*Jackie Needham from the Operational Services Division (OSD) gave an update on new contracts and vendors regarding: Jackie.needham@mass.gov

- HSP42 Testing Services - all entities can use this contract
- FAC103 Landscaping Contract is up and running for tree services
- TRD02 Repaving, repair and marking of parking lot spaces
- Shared street and space grants are up and running now 5k – 200k helping municipalities expand their outdoor spaces
- Webinar for facilities management tools and resources regarding safe cleaning products.
- Webinar regarding ITC73 hardware and services contract Sarah seagall presenting
- LED street light conversion FAC100 contract is now ready to be used.

Janet Garabedian from MHEC spoke to members:

- MBE update suppliers and vendors
- D25 Lab Bid opened with new vendors on the contract
- Steel Case Furniture guide for people working from home; vendors offering discounted prices on office furniture
- Discussed supply chain delays for products
- Portable air purifiers are now available
- Outdoor tents and structures

Send Michael Richards a request for meeting credits for MCPPO (re) certification.

Speaker introduced by Arlyn....

Respectfully submitted,

Orazio DeLuca  
MAPPO Co-Secretary