



Tom Watkins, President

Town of SALEM

Arlyn Zuniga, Treasurer

Town of Milton

David Gelineau, Vice President

City of Beverly

Tanya Jenkins, Secretary:

Town of Danvers

Massachusetts Association of Public Purchasing Officials (MAPPO)

Meeting Minutes

Wednesday, April 11, 2018

Hadley Farm Meeting House

41 Russell Street

Hadley, MA. 01035

Hosted by: Andrea Woods & Ellen Batchelder

Officers Present:

Tom Watkins, President

Dave Gelineau, Vice President

Arlyn Zuniga, Treasurer

Tanya Jenkins, Secretary

Business Meeting:

President Tom Watkins opened the meeting at 11:44 AM, thanking members for coming and also giving thanks to Andrea & Ellen for hosting. Tom introduced the Officers and Executive Board Members present.

Tom Watkins shared with members that their CEU's are available on the MAPPO.org website.

Treasurer's Report:

Arlyn Zuniga presented the Treasurer's report for the month of March 2018. The beginning balance was \$32,635.57 and with income and expenses during the month the ending balance was \$30,725.01.

Secretary Report:

The President requested a motion to approve the minutes from March's meeting. Motion was made, seconded and approved.

Legislative Affairs Committee:

Past President/Executive Officer Mary Delaney thanked everyone for their survey responses on the FY19 legislative goals. Mary stated that the responses, which will be posted on our website, helped to prioritize issues enabling the committee to move forward with the 5 most critical.

Some other concerns reviewed included: the IG's required courses & the costs associated with these; elimination of the posting requirement on Commbuys for public works & construction contracts and adding services to cooperative purchasing.

Website Committee:

President Tom Watkins reported that the goal is to have the new website up in 2 weeks. A blast email will be sent to everyone to let them know. The private section of the website has been re-vamped & should be more user friendly.

Speaker Committee:

Angela Alan, reported that the speaker's topic in May will be risk management & insurance requirements. Angela encouraged members to email her with any questions or concerns that they would like the speaker to address. Also, Angela is open to ideas of topics for our June speaker, Tammy Rimes. Tammy is a motivational speaker & former Purchasing Agent for the City of San Diego.

MAPPO will be teaming up with MFAA again this year for a Fall Conference in October, details to follow.

Outreach Committee:

Raeleen Bandini was not present.

Good & Welfare Committee:

Arlyn asked members for any info they would like to share to help foster a community feel within our organization.

Social Media:

Please email Tom twatkins@salem.com or Arlyn azuniga@townofmilton.org if you would like to volunteer to assist in putting together policies for social media use.

New Business:

Jennifer Forsay from the Operational Services Division shared that registration is now open for the annual Massbuys Expo at Gillette Stadium on May 10, 2018. This is the 20th anniversary of the expo & there will be well over 700 vendors.

MHEC representative, Joan Miller, stated that their Expo will be moving this year from Springfield to the DCU center in Worcester on September 21, 2018. The theme this year is "shaping the future" and attendee registration will open in June.

Speaker:

F. Daniel Ahern Jr., President, Clarus Group, presented on the topic of Contract Management: Selected Issues and Best Practices.

Meeting adjourned at 2:04 PM.

Respectfully submitted:
Tanya Jenkins
MAPPO Secretary