

MASSACHUSETTS ASSOCIATION OF PUBLIC PURCHASING OFFICIALS (MAPPO)

MEETING MINUTES

**October 12, 2011 at Bella Notte Ristorante, Bernardston
Fall Conference**

Officers Present

David Geanakakis, President
Mary Delaney, Vice President
Sarah Stanton, Secretary

Conference – Opening Remarks

President, David Geanakakis, opened the conference at 9 am in the conference room at Bella Notte Ristorante, in Bernardston, MA. David then introduced Nanci Schwartz, and Andrea Woods, hosts for the Fall Conference.

Conference – Session One

David introduced Susan Goldfischer, Deputy General Counsel, Division of Capital Asset Management (DCAM). Susan provided an update on vertical construction procurements. She also spoke about emergency waiver requests, and reviewed the recently changed thresholds, and requirements, for public building construction related procurements.

Conference – Session Two

David introduced John Fitzpatrick, Manager Construction Reform for Supplier Diversity Office (SDO) formerly known as State Office of Minority and Women Business Assistance (SOMWBA). John updated the membership on the Construction Reform Program, including the most recent updates, and guidelines.

Business Meeting

David Geanakakis opened the business meeting. He recognized and welcomed new members and guests.

Agenda Items

On behalf of the Website Committee, Tom Watkins, and David Geanakakis, gave a website update and informed members that they are anticipating the launch of the new website by January 2012.

On behalf of the Municipal Purchasing Program/Executive Order 533, Sarah Stanton spoke about the most recent “top eleven” survey about municipal procurement needs, and the upcoming meetings.

David informed the membership that two volunteers have come forward to serve as the co-MAPPO Treasurers. David hopes to announce the two new Treasurers at the November 16th meeting in Norwood.

Minutes

Motion made and duly seconded to approve the minutes of the September 21, 2011 meetings as written. Motion passed.

Lunch

Members enjoyed a buffet lunch and dessert.

Conference – Session Three

David introduced Helen Flaster, from the Office of the Inspector General. Helen’s workshop, “Bidding Basics and Beyond: An Overview of Chapter 30B,” offered insights in to the best procedures for most agreements for supplies and services; and introduction to reverse auctions, General Services Administration (GSA)

purchasing, and cooperative purchasing. Helen discussed the Inspector General's procurement resources, including The Chapter 30B Manual, Chapter 30B telephone consultations, the Massachusetts Certified Public Purchasing Official (MCPPO) certification program, an online Bidding Basics course, quarterly Procurement Bulletins, and charts on local procurement procedures.

Meeting Adjourned

President, David Geanakakis closed the conference at 3:30 pm.

Respectfully submitted,

Sarah A. Stanton
MAPPO Secretary