

**MASSACHUSETTS ASSOCIATION OF PUBLIC PURCHASING OFFICIALS
(MAPPO)**

**MEETING MINUTES
January 19, 2011 at Jericho Hill Recreation Area**

Officers Present

John Story, President
David Geanakakis, Vice President
Katharine Sacca, Treasurer
Mary Delaney, Secretary

Officers Absent

New Members Attending

None

Guests Attending

Joe Roderick from Dennis, Corey York from Acton, Kevin Johnson from Ashland, Bruce Collingwood from Pittsfield, April Delaney from Bedford, Rick DeMello from Yarmouth, Jerry Flood from Maynard, and Matt Feher from Mass Highway.

Business Meeting

President John Story welcomed everyone and thanked Beverly Sleeper for hosting the meeting. Beverly welcomed everyone to the Jericho Recreation Center and said the Mayor of Marlborough would be along to welcome everyone as well.

New members and guests were welcomed.

John Story announced the next meeting will be held at the Olde Colonial Café in Norwood, hosted by Cathy Carney. John asked Heidi Anderson to speak about the March meeting. Heidi indicated the meeting would be held at Amrhein's Restaurant in South Boston on March 16th. Heidi spoke about Michael Bare and his contributions to the MAPPO organization as well as his community. MAPPO has guaranteed fifty (50) attendees to guarantee the room will be exclusive for the MAPPO meeting.

David Geanakakis, on behalf of the Website Committee, informed members that the Committee is still seeking volunteers to load content.

Katharine Sacca announced that membership lists are available and members should review it for accuracy. Any corrections should be sent to Katharine at mappo@verizon.net.

Beverly Sleeper, Chairman of the Speaker Committee, reported that the February speaker will be from Operational Services Division and the topic will be Best Practices for Contract Negotiations.

Announcements

Mayor Nancy Stevens welcomed members to Marlborough and reviewed projects going on in the City. She thanked Beverly Sleeper for her contribution to the City.

Minutes

Motion made and duly seconded to approve the minutes of November 17, 2010 and December 15, 2010 as written. Motion passed.

Recognitions

None

Other Business and Member's Agenda Items

None

Continuation of Business Meeting

Beverly Sleeper introduced Brian O'Donnell, General Counsel for the Office of the Attorney General. Brian spoke at length about bid protest scenarios, specifically those that arise from change orders. He offered strategies to avoid potential conflicts and bid protests. Brian said procurement professionals should be especially mindful of the relationship between work awarded and work performed, actual amount of contract, situations involving mobilization charges, and actual causes for change orders. He also cautioned against using "on-call" contracts for singular projects outside the scope of what would be called an "on-call."

Dan Doucette, Chairman of the Legislative Committee introduced Matt Feher, who is now working at MassHighway. Dan spoke briefly on "Prequal Lite" which has been discussed at past MAPPO meetings.

Dan Doucette also reported there will be non-statewide contractors at what was formerly "STAR Conference" which is now called "GreenStar" and includes vendors of environmentally preferable products and other "green" products and services.

David Geanakakis reported that the MASBO Trade Show will be held on March 15th and MAPPO has been asked to participate by offering a presentation on producing specifications. Dave would like a few people to join him for this presentation. If anyone is interested they should contact Dave at dgeanakakis@town.brookline.ma.us.

Meeting Adjourned

President, John Story closed the meeting at 2:30 pm.

Respectfully submitted,
Mary A. Delaney, MAPPO Secretary