



Massachusetts Association of Public Purchasing Officials (MAPPO)

Meeting Minutes

Wednesday, October 18, 2017

MA Facilities Administrators Assoc. Conference & Expo

The Resort & Conference Center at Hyannis

Hosted By: MFAA

Officers Present:

Tom Watkins, President

Arlyn Zuniga, Treasurer

Tanya Jenkins, Secretary

Business Meeting:

President Tom Watkins welcomed everyone, introduced officers and Executive Board members and opened the meeting at 1:46 PM.

New Members:

Jim Halloran, Somerville

Donna Kalinick, Brewster

Pete Roach, Dept. of Housing & Community Development

Treasurer's Report:

Treasurer Arlyn Zuniga presented the Treasurer's report for the month of September. The beginning balance was \$32,849.31. The ending balance was \$40,751.65. President Watkins requested a motion to approve. The motion was made, seconded, and report was approved.

Secretary's Report:

The President requested a motion to approve the minutes from the September meeting. The motion was made, seconded, and the minutes were approved.

Legislative Affairs Committee:

Executive Board member Mary Delaney, addressed the ongoing issue with RFP's under the \$50,000 threshold. The bill is now before the joint committee and there is no testimony date yet.

Executive Board member Dave Geanakakis, stated that they are still looking for clarification on the 2 – 3 quotes requirements for all buildings services "house doctors".

Website Committee:

President Tom Watkins shared that the new design & overall layout has been finalized. Now working on the content transfer from old website to new. Tom shared that Arlyn Zuniga, Kate Moskos & Whitney Haskell are working with him on the website committee.

Although the Website QA list serve section is separate, it will be refreshed as well.

Speaker Committee:

Angela Allen announced that the topic for the November meeting will broadly be about insurance & is hoping to have the speaker secured by next week.

Members suggested some topics for future speakers in the areas of: MBE/WBE, Surplus Supplies Disposition and Round Table Discussions.

Announcements:

President Tom Watkins mentioned the meeting for November will be at the Fire Museum in Peabody on the 15th, hosted by Dan Doucette. The December meeting will be at the Ristorante Fiore in Boston again this year.

The meeting was adjourned at 2:10 PM.

Respectfully submitted,
Tanya Jenkins,
MAPPO Secretary