



Arlyn Zuniga, President

MBTA

Shab Khan, Treasurer

City of Medford

Michael Richards, Vice President

City of Somerville

Orazio DeLuca/Lorraine See, Co-Secretary

City of Woburn/Town of Braintree

Massachusetts Association of Public Purchasing Officials (MAPPO)

Meeting Minutes

Ristorante Fiore

250 Hanover Street

Boston, MA 02113

Wednesday, December 18, 2019

Officers Present:

Arlyn Zuniga, President

Michael Richards, Vice President

Shab Khan, Treasurer

Lorraine See, Co-Secretary

Orazio DeLuca, Co-Secretary

Business Meeting:

President, Arlyn Zuniga called the meeting to order at 11:38 AM. Arlyn welcomed the group to the meeting and introduced officers & executive board members. Arlyn also introduced new members and guests to our meeting. Eric from Brookline is a new member to the MAPPO family and our guests at the meeting, Barbara from MASCO and Monzillo, from MHEC, were recognized.

Secretary Report:

The minutes from the November meeting were reviewed. The President requested a motion to approve, motion was made, seconded and approved.

Treasurer's Report:

Shab Khan presented the Treasurer's report for the month of November, 2019 with a starting balance of \$51,865.16. After all dues were collected and with expenses and fees deducted, Shab reported the ending balance was \$51,115.95. The President requested a motion to approve the Treasurers Report; a motion was made, seconded and approved.

Website Committee:

Tom Watkins talked about the future of the MAPPO website and the possibility of having sponsors, advertised on the website. Tom will keep members updated on New Policies, Fees and Guidelines associated with this new program.

Legislative Affairs Committee:

Vice president, Michael Richards spoke to the group about the ongoing bill regarding Trench Safety. The bill discusses making a change from “Awarding Authority” to “Procurement Officer” as the deciding authority on what is or isn’t Trench Safety, needless to say, this would change and make the CPO’s position much more difficult. The CPO would be charged with certifying OSHA training for all vendors on projects in their awarding authority.

Speaker Committee:

Vice President Michael Richards encouraged the membership to submit their ideas for speakers and topics.

Outreach Committee:

The Outreach Committee has been recruiting new MAPPO members by speaking at the Office of the Inspector General Massachusetts Certified Public Purchasing Official (MCPPO) program classes. Volunteers are encouraged to speak about MAPPO memberships at their upcoming MCPPO classes. Members should contact Michael Richards if they need a new or updated name badge and if they would like to know how many continuing education credits that they have. CEUs are awarded at a rate of one point per speaker hour and MAPPO membership provides CEUs as well.

The next MAPPO meeting will be held on **Wednesday, January 15, 2020** at the Warren Conference Center Inn, 529 Chestnut St., Ashland, MA 01721. [**http://www.warrencenter.com**](http://www.warrencenter.com)

New Business:

Vice President Michael Richards advised the membership to review the job opportunities on the MAPPO website. David Genekakis reminded the group of the Fuel Cooperative Bid and will keep members in the loop with any information about the bid.

Meeting adjourned at 12:00.

Respectfully submitted,
Orazio DeLuca
MAPPO Co-Secretary