



Arlyn Zuniga, President
Town of Milton

Shab Khan, Treasurer
City of Medford

Michael Richards, Vice President
City of Somerville

Orazio DeLuca/Lorraine See, Co-Secretary
City of Woburn/Town of Braintree

Massachusetts Association of Public Purchasing Officials (MAPPO)

Meeting Minutes
VIRTUAL MEETING
Wednesday, June 17, 2020

Officers Present:

Arlyn Zuniga, President
Michael Richards, Vice President
Shab Khan, Treasurer
Lorraine See, Co-Secretary
Orazio DeLuca, Co-Secretary

Business Meeting:

President Arlyn Zuniga opened the meeting at 11:03 AM. She welcomed the group to the meeting and introduced officers & executive board members. Arlyn reminded members to read the MAPPO newsletter, available on the website.

Secretary Report:

The minutes from the MAY meeting were reviewed. The President requested a motion to approve, motion was made, seconded and approved. Marjorie Weinberger/Charles Young.

Treasurer's Report:

Shab Khan presented the Treasurer's report for the month of MAY 2020. With a beginning balance of \$46,454.12 minus expenses and fees for the month, Shab reported an ending balance of \$46,407.21. The President requested a motion to approve; motion was made, seconded and approved. Sandra/Patricia Burke.

Shab also reminded members about the new method of payment processing for guests and associate members. Shab also stated that Invoices for FY 21 MAPPO registration will be sent out in two weeks to all members.

Website Committee:

Vice President Michael Richards spoke about the website and there is now a volunteer working with Michael. Please continue to report any website difficulties to Tom Watkins and Michael Richards. Vice president Michael Richards also mentioned the website will contain information about members CEU's and will also contain information regarding the pending changes coming from the IG's office regarding the MCPPO program and recertification.

Legislative Affairs Committee:

Dave Geanakakis provided members with an overview of pending bills in the legislature. Still tracking the progress on MASBO best practices.

Speaker Committee:

Neil Cohen discussed Electronic Procurement, as always he was great and provided a lot of good advice.

Outreach Committee:

Any members willing to volunteer their time and help out Dave G. please contact him directly in Brookline.

New Business:

Members were encouraged to look at OSD for upcoming webinars regarding PPE's.

MASS.gov is a great resource for information. In conjunction with the IG office training courses.

New contracts are available/forthcoming from OSD regarding Hazardous Waste, Safety and COVID-19 Prevention.

Mike from MHEC discussed the upcoming Emergency Response Contract.

Vice President Michael Richards advised the membership that a survey would be sent out to members to rate the MAPPO year and experience(s) of dealing with MAPPO executives and information provided.

MAPPO president discussed the MAPPO meetings for next year. Possible locations for next year, venues and formats, things may be different and look different next year.

Tom Watkins spoke to all members regarding the STIPENDS which were approved for the MAPPO officers.

Meeting adjourned at 12:24 PM.

Respectfully submitted,

Orazio DeLuca

MAPPO Co-Secretary