



**Massachusetts Association of Public Purchasing Officials (MAPPO)**

Meeting Minutes  
Wednesday, May 17, 2017  
Apple Hill Farm and Country Club  
143 Joslin Street, Leominster MA 01453  
Hosted By: Greg Chapdelaine

**Officers Present:**

Mary Delaney, President  
Tom Watkins, Vice President  
Sarah Stanton, Co-Treasurer  
David Gelineau, Co-Treasurer  
Whitney Haskell, Secretary

**Business Meeting:**

President Mary Delaney opened the meeting. President Delaney welcomed everyone and thanked Greg for hosting.

***Treasurer's Report***

David Gelineau presented the Treasurer's report for the month of April. The beginning balance was \$36194.29 and the ending balance was \$34,152.73. The Treasurer's Report was approved.

***Secretary's Report:***

No minutes were taken at the MassBuys conference.

***Legislative Affairs Committee:***

No report.

***Website Committee:***

Tom Watkins reported we have renewed our contract with Virtual Town Hall and will be refreshing and redesigning the site. We are looking for photographs from member communities to include on the page.

***Speaker Committee:***

Angela Allen reported that the speaker for the June will be Geoffrey Beckwith, Executive Director of MMA. We are looking for suggestions for speaker or topics for FY18.

***Outreach Committee:***

Sarah Stanton reported the meeting attendance is steadily growing. As a result we request that members be sure to register on time, so that we don't have to turn people away.

**Speaker:**

Session 1: Ken Wertz from Mass. Facilities discussed the use of tradespersons contracts. He noted that the estimated construction cost for use of the contracts is labor only, not materials. (\$50,000 limit)

Session 2: A panel of members discussed how the procure trade contractors.

Session 3: John Fitzpatrick discussed OSD's tradesperson contracts. Pricing is based on the difference from the prevailing wage rate. There is open enrollment.

Session 4: Greg Chapdelaine moderated a discussion of member questions.

The meeting was adjourned at 2:30 PM.

Respectfully submitted,

Whitney Haskell  
MAPPO Secretary