



MEETING MINUTES

November 16, 2011

Old Colonial Café, Norwood, MA

Officers Present

David Geanakakis, President
Mary Delaney, Vice President
Sarah Stanton, Secretary

Welcome/Introduction

President David Geanakakis welcomed everyone to the meeting, and thanked Catherine Carney for hosting the meeting.

New members and guests were welcomed.

John then invited Beverly Sleeper of the Speaker Committee, to introduce the guest speaker, McGravey of Urbelis & Fieldsteel, LLP/City Solicitors & Town Council Association (CSTC), who spoke about What is meant by a City Solicitor's or Town Council's "Approved as to Form" on contracts and other municipal documents. Ms. McGravey also discussed the best contracting practices on different types of contracts (c.149, c.30B etc.).

Business Meeting

David Geanakakis opened the business meeting. He recognized and welcomed new members and guests.

Agenda Items

On behalf of the Website Committee, David Geanakakis, gave a website update and informed members that they are anticipating the launch of the new website by January 2012.

David Geanakakis updated the membership on the Operational Services Division review of the contract OFF32: Copiers, Faxes and Digital Duplicators. OSD would like to poll the membership on frequently asked questions, and other related matters.

Mary Delaney presented the membership with copies of the updated MAPPO By-Laws, and the newly created Code of Conduct/Code of Ethics. A motion made and duly seconded to approve the updated By-Laws, and the Code of Conduct. Motion passed.

On behalf of the Municipal Purchasing Program/Executive Order 533, Sarah Stanton spoke about the most recent "top eleven" survey about municipal procurement needs, and the upcoming meetings.

Daniel Doucette updated the membership on legislative issues, and updates to the Construction Reform Law. David Geanakakis encouraged all members to get involved on the legislative committees, and to contact him if they were interested in joining Daniel with several upcoming legislative items.

Minutes

Motion made and duly seconded to approve the minutes of the October 12, 2011 meetings as written. Motion passed.

Announcements

None.

Meeting Adjourned

President David Geanakakis closed the meeting at 2:00 pm.

Respectfully submitted,
Sarah A. Stanton, MAPPO Secretary