



Massachusetts Association of Public Purchasing Officials (MAPPO)

Meeting Minutes

September 24th, 2015

Holiday Inn/New England Public Works Expo

242 Adams Place, Boxborough, MA 01719

Hosted By: The Massachusetts Highway Association, New England Public Works Expo

Officers Present:

Mary Delaney, President

Tom Watkins, Vice President

Sarah Stanton, Co-Treasurer

David Gelineau, Co-Treasurer

Whitney Haskell, Co-Secretary

Bill Pappas, Co-Secretary

Welcome

President Mary Delaney welcomed everyone back. President Delaney encouraged members to visit the Expo booths and interact with the vendors. President Delaney introduced the MAPPO officers along with the executive board members, and explained the role of the executive board.

Business Meeting:

President Mary Delaney opened the meeting at 11:15 AM.

Treasurer's Report:

Co-Treasurer David Gelineau presented the Treasurer's report for the month of August. President Delaney requested a motion to approve. The motion was made, seconded, and the report was approved.

Website Committee:

Vice President Watkins thanked Co-Secretary Haskell for uploading past meeting minutes to the website. Vice President Watkins encouraged everyone to join the website in order to get meeting information, obtain access to the Listserv, and be notified of any job opportunities. Members were encouraged to reach out to Vice President Watkins with any questions, comments, or ideas.

Announcements:

President Delaney informed the members of the next meeting on October 21st at Patriots Place and thanked Co-Treasurer Stanton for setting it up. The upcoming November meeting at the Red Barn in Amherst was also mentioned. President Delaney stated she hopes to have the meeting dates for the full year available on the website soon.

Old Business:

President Delaney talked about the plan to have a "New Purchasing Employee/Mentor Program". President Delaney asked if members would be willing to come to the meetings early in order to participate in mentor discussions. Some members agreed that was something they would be interested in and would be willing to meet before the monthly meetings.

Speaker:

Tom Reynolds, DPW Superintendent from Marshfield, and President of the MA Highway Association spoke on a variety of public works procurement topics. He covered specific topics such as: CH. 90, public works construction

bidding and management of public works contracts, change order management, and on-call services to supplement public works crews. He stated that procurement policies seem to be different everywhere and explained that not all towns/municipalities have a dedicated procurement officer. He spoke about the challenges of change orders and the complicated process of rebidding items. He received questions on setting up different types of bids such as Paving and Trash/Recycling.

President Delaney thanked Tom Reynolds for speaking to us, and reminded members to take some time to explore the Expo.

Lunch followed the meeting and consisted of assorted BBQ items outside at the Expo. The meeting was adjourned at 1:30 PM.

Respectfully submitted,

Bill Pappas
Co-Secretary