

**MASSACHUSETTS ASSOCIATION OF PUBLIC PURCHASING OFFICIALS  
(MAPPO)**

**MEETING MINUTES  
September 16, 2009 at Smith Barn, Peabody**

Officers Present

John Story, President  
David Geanakakis, Vice President  
Katharine Sacca, Treasurer  
Mary Delaney, Secretary

New Members Attending

Lauri Antonacci and Deb Simone of Methuen

Guests Attending

Maria Ataide, guest of Dan Doucette; Ruby Hill, spouse of Albert Hill; and Judy Walsh who was celebrating her 70<sup>th</sup> birthday, and was guest of Monica Ford of Winthrop.

Business Meeting

John Story, MAPPO President, welcomed all to the first meeting of the year, and thanked Dan Doucette for hosting this meeting. John then introduced the MAPPO Officers and Executive Board.

Dan Doucette described the historical significance of the location and introduced the Mayor of Peabody, Michael J. Bonfanti, who spoke briefly.

Beverly Sleeper, Chairman of the Speaker Committee introduced Laura Marlin, Commissioner, and Heather Rowe, Deputy Commissioner, Department of Labor, Division of Occupational Safety. Ms. Rowe reviewed the new prevailing wage web interface, which is available to government employees, contractors and agents. Heather reviewed the process for registering and to request wage schedules. Ms. Marlin reviewed construction rates under MGL Chapter 149 §26 & 27. Ms. Marlin also spoke about the need to review certified payrolls submitted by contractors for accuracy and completeness. Members were reminded that rates are only valid for one year for construction contracts; however, non-construction rates are valid for the term of the contract. Ms. Marlin closed by asking municipalities to feel free to contact DOS with questions, concerns and comments.

Mary Delaney spoke on the upcoming Fall Conference to be held October 21, 2009 at Wachusett Mountain in Princeton. The Conference will run from 9 am to 4 pm, with four speakers on various topics of interest. There will be continental breakfast and buffet lunch, outdoors if the weather permits.

Chris Bradley, Chairman of the Website Committee, told members the Committee has met with MECNET, and is in process of signing a contract. Chris explained that training for system administrators will be offered later for those maintaining the website.

Dan Doucette, Chairman of the Legislative Affairs Committee, spoke on progress with the “dollar one” issue, saying that this remains a priority. Dan stated a new debarment list has been issued by the Industrial Accident Division, and members should take this list into consideration when awarding contracts.

Katharine Sacca, Treasurer, presented the Treasurer’s report. She reported dues are being received steadily and reminded members to get their dues paid in order to stay on the MAPPO email list.

Beverly Sleeper, Chairman of the Speaker Committee, reported the November 18<sup>th</sup> meeting will feature a discussion of Municipal Finance Laws; December will be the Holiday meeting; and in January she will invite a speaker on the topic of Food Service Management bids and contracts.

Mary Delaney and Dave Geanakakis informed members that emails have been going out from the new MAPPO Secretary's address, Mapposecty@gardner-ma.gov, and asked that members begin using the new address for information requests. Ms. Delaney asked that members check to be sure they are receiving emails, and report to her if they are having any problems.

#### Announcements

Barbara Miller announced that COMM-Pass training will be available in Canton for facilities managers.

#### Minutes

Motion made and duly seconded to approve the minutes of May 21, 2009 and June 26, 2009 as written. Motion passed.

#### Recognitions

On behalf of the MAPPO Officers and Executive Board, Sheryl Levenson presented a plaque to Elaine Shola in recognition of her service as a MAPPO Officer serving two year terms as Secretary, Treasurer and Vice President and as President for 2007-2009.

On behalf of MAPPO, Sheryl Levenson presented a plaque to Albert Hill of Salem in recognition of his retirement.

#### Meeting Adjourned

President John Story closed the meeting, and Dan Doucette invited anyone interested to enjoy dessert at Brooksby Farm.

Respectfully submitted,  
Mary A. Delaney, MAPPO Secretary