

MASSACHUSETTS ASSOCIATION OF PUBLIC PURCHASING OFFICIALS (MAPPO)

MEETING MINUTES

September 24, 2008 at Winthrop Arms in Winthrop, MA

Elaine Shola, MAPPO President, welcomed everyone and thanked Monica Ford for hosting the meeting and scheduling an enjoyable boat tour of the harbor.

Beverly Sleeper of the Speaker Committee introduced the guest speakers, Carol Scott Dooling and Ben Parker from Traditional Energy. They discussed energy procurement in a complex market. You need to partner with a skilled and transparent company for natural gas and electricity purchasing.

Elaine thanked both presenters and also thanked the Harbor Master for the boat tour.

New members attended: Adele Cullinane from Weymouth, Bob Conlin from Weymouth, Liz Hurley from Sharon. The following guests attended: Tim Kennedy from OSD, and Michelle Karas, IT Director in Winthrop.

Accepted the minutes for the June 20, 2008 meeting. Moved, seconded and voted.

Confirmed the following schedule of meetings: October 22, 2008 Fall Conference in Stoneham, November 19, 2008 in Gardner/Westminster, December 17, 2008 Holiday Party in Lexington, January 21, 2009 in Marlboro, February 2009 in Norwood (see below for information about date), March 18, 2009 in South Boston, April 2009 Spring Conference in Woods Hole on Cape Cod (see below for information about date), May 20, 2009 in Peabody, and the June 19, 2009 clam bake in Gloucester. Discussion regarding the February meeting in Norwood, whether to change the date to February 10 or 25, due to school vacation week. Both the February 2009 meeting and April 2009 Conference dates will need to be decided on, due to school vacation weeks. It was moved, seconded and voted to decide at the October meeting.

The next meeting will be the Fall Conference in Stoneham on October 22 at Montvale Plaza to be hosted by Sheryl Levenson. Scheduled speakers are Brian from the AG and Kelly from the IG, VP Hanover Surety, Joan Matsumoto, OSD E-Procurement Director, and Michael Dukakis from 2:30-4:00. Please forward any questions for the speakers to Katharine Sacca prior to the conference.

Tim Kennedy of OSD, Telecom Procurement Manager, updated us on the Verizon contract information. He answered questions such as: what should you be signing? If a document is not posted on COMMPASS, don't sign. Vendors cannot modify terms. He noted the contact for AT&T is Dan Marti.

Barbara Miller from OSD mentioned the EPP conference on October 7th in Worcester.

Bill McGowan of Woburn gave an update following the first meeting of the newly formed MHD/CIM Task Force: with recommendations for implementation of the price adjustment clause, which will be provided for municipalities. In addition to price adjustments for asphalt and steel, items such as concrete and steel, will also be adjusted for price fluctuations. When the new procedures are developed, MHD will notify municipalities.

David Anthony of Barnstable gave an update on the salary survey committee. There will be 2 stages. First a breakdown of what we do and we will get questions. Submit to the committee factors unique to positions. Send to Chad Thompson of Longmeadow and MAPPO Officers. David stated that we are professionals, not clerks. He hopes all will participate and will determine who does what.

Members needing name badges should contact John Story.

Renewals of membership dues for FY2009 are due by October 30, 2008. Those who do not pay will be removed from the email list. Send the dues to Katharine Sacca.

Meeting was adjourned.

Respectfully submitted, David Geanakakis, MAPPO Secretary