



Tom Watkins, President

Town of SALEM

Arlyn Zuniga, Treasurer

Town of Milton

David Gelineau, Vice President

City of Beverly

Tanya Jenkins, Secretary:

Town of Danvers

**Massachusetts Association of Public Purchasing Officials (MAPPO)**

Meeting Minutes

Wednesday, March 21, 2018

Montachusett Regional Vocational Technical School

Mountain Room

1050 Westminster Street

Fitchburg, MA. 01420

Hosted by: Marty Shewan

**Officers Present:**

Tom Watkins, President

Dave Gelineau, Vice President

Arlyn Zuniga, Treasurer

Tanya Jenkins, Secretary

**Business Meeting:**

President Tom Watkins opened the meeting with introductions of Officers and Executive Board Members & welcomed everyone at 11:37 AM.

Tom Watkins & Dave Gelineau represented MAPPO at the MASBO trade show. They felt that although there was not a high attendance, they had some positive interest in joining our group.

In a pre-meeting, the officers had a preliminary discussion about our membership dues as compared to other similar organizations. A proposal will be pursued further in time for FY20 budgets.

Arlyn Zuniga was announced as the new chair for the Good & Welfare Committee. Email Arlyn if you are interested in helping at [azuniga@townofmilton.org](mailto:azuniga@townofmilton.org)

Tom Watkins also mentioned that we are looking for more of a social media presence to help spread the word about our organization, email [twatkins@salem.com](mailto:twatkins@salem.com) if interested in working on this.

**New Members & Guests:**

Audrey LaBonte, Town of Greenfield

Phil Wartel, Town of Greenfield

Anthony Delaney, Town of Amherst

Chris Gagliastro, City of Worcester

President Watkins thanked Marty Shewan for hosting & had the students who worked so hard on our luncheon come out for a well-deserved round of applause.

**Treasurer's Report:**

Arlyn Zuniga presented the Treasurer's report for the month of February 2018. The beginning balance was \$36,267.03 and with income and expenses during the month the ending balance was \$32,635.57.

**Secretary Report:**

The President requested a motion to approve the minutes from both December & February's meetings. Motions were made, seconded and approved for both. There were no minutes from January as that meeting was cancelled because of bad weather.

**Legislative Affairs Committee:**

Past President/Executive Officer Mary Delaney reported that they will be sending out a survey regarding the topics discussed at the MAPPO Legislative Platform Meeting in Devens on January 31, 2018 to gather input on FY19 legislative goals. Mary attended an MMA meeting & was pleased to discover that they are onboard with some of the same legislative goals. She also encouraged members to reach out to local legislative representatives on their own to share details of our procurement processes so that they are more aware of what it entails.

**Website Committee:**

President Tom Watkins reported that the new website design phase has up to 90% of content transferred. He is anticipating going live with new registration page available for May's meeting.

**Speaker Committee:**

Angela Alan, reported that we were able to secure Tammy Rimes for our meeting in June. Tammy is a motivational speaker & former Purchasing Agent for the City of San Diego who spoke to our group a few years back. She was such a positive inspiration that we are very excited to be able to have her return.

**Outreach Committee:**

Raeleen Bandini had no new updates.

**New Business:**

Jackie Abbott from the Operational Services Division provided an updated Statewide contract list and a MassBuys save the date card.

Moir Rouse, Regional Administrator for the Southeastern Regional Services Group, extended an invite to a MCPPO contracting class being held in North Attleboro on Tuesday, April 3, 2018.

**Speaker:**

Mark Till from the Office of the Inspector General, presented on the topic of Surplus Property Disposition. Mark also shared with the members that the IG's office has an online video addressing fraud & Chapter 30B and they are currently working on one for Contract Administration.

Meeting adjourned at 1:31 PM.

Respectfully submitted:

Tanya Jenkins

MAPPO Secretary