



Arlyn Zuniga, President
Town of Milton

Orazio DeLuca, Co-Secretary
City of Woburn

Michael Richards, Vice President
City of Somerville

Lorraine See, Co-Secretary
Town of Braintree

Shab Khan, Treasurer
City of Medford

MEETING MINUTES

Wednesday, November 20th, 2019
Delaney House
3 Country Club Road
Holyoke, MA 01040

Officers Present:

Arlyn Zuniga, President
Michael Richards, Vice President
Shab Khan, Treasurer
Lorraine See, Co-Secretary

Business Meeting:

Welcome: President Arlyn Zuniga opened the meeting at 11:37 AM. She thanked the attendees for coming to the meeting and informed the membership that she took a position with the MBTA as their new Manager of Vendor Contracts. She thanked the MAPPO officers for their help with her transition.

Treasurer's Report: Shab Khan presented the Treasurer's report for the month of October 2019. The beginning October balance was \$50,639.72, with no expenses for the month, membership dues of \$1,225.00 and bank interest of \$0.44, the ending balance for October was \$51,865.16. There were no questions or comments on the Treasurer's report. The President requested a motion to approve; motion was made, seconded and approved.

Secretary's Report: The minutes from the October meeting in Danvers were reviewed. The President requested a motion to approve, motion was made, seconded and approved.

Legislative Affairs Committee Report: Vice President Michael Richards reported that the Legislature currently considering two companion bills, HB 4125 and SB 2372, that are ostensibly targeted at workplace safety but pose heavy implications for procurement officers. The bills would require CPOs to review and verify OSHA judgments filed against all bidders for M.G.L. c. 30B procurements. It would be more appropriate to apply these bills to M.G.L. c. 30, § 39M and for the municipal awarding department to be responsible for sending violation information to any appropriate agency. The Committee has partnered with MMA and will be meeting with the legislators who proposed these bills to discuss MAPPO's position.

The Committee also met with MMA to discuss proposed bills on transportation bills with the goal of making M.G.L. c. 90 funds more accessible to municipalities. Vice President Richards will update the membership on this issue at a future meeting.

Website Committee Report: Vice President Richards noted that the MAPPO website hosting vendor has changed ownership and called for volunteers who are either familiar with CivicPlus or are willing to learn.

New Business and Member's Agenda Items: Jackie Abbott reported that OSD is seeking volunteers from municipalities to assist in its ITC47 procurement for IT hardware and related services. Ms. Abbott also reported that in preparation for the winter, MAPPO members can use statewide contract emergency response guide on the COMMBUYS website to find information vendors who have the capacity to respond to emergency situations from existing statewide contracts. Garelick Farms, the dairy product vendor under contract GRO36, will still honor their contract, despite their parent company Dean Foods declaring bankruptcy. Any member using GRO36 experiencing issues should notify OSD.

Michael Di Yeso reported that MHEC has a new contract F-12 for mobile services and devices.

Outreach Committee: Vice President Richards asked the membership if they had had any issues accessing the listserv. He informed the membership that the MAPPO officers would begin the task of cleaning out the listserv members and removing non-paying members. Vice President Richards also asked that any MAPPO member that had attended the OSD conference in October in Worcester notify him to update the list of CEUs. CEUs are awarded at a rate of one point per speaker hour and MAPPO membership provides CEUs as well, as does attending conference such as OSD or MMA.

The next MAPPO meeting will be held on December 18, 2019 at the Ristorante Fiore, 250 Hanover Street, Boston, MA 02113.

The March 2020 meeting will be a moderated panel comprised of municipal officials. MAPPO will distribute a survey and members are encouraged to submit their questions. The questions will be anonymous to facilitate a robust conversation.

Speaker Presentation: President Zuniga introduced Victoria Palmieri, Regional Manager Northeast of OMNIA Partners. Ms. Palmieri gave a presentation on the cooperative contracts administered by OMNIA. Using an OMNIA contract reduces costs to municipalities by aggregating the purchasing power of public agencies nationwide. Contracts are awarded by a government entity utilizing industry best practices and procedures to ensure maximum value with transparency. All contract and solicitation documents are available online. Their portfolio has a wide range of contracts and MAPPO members are encouraged to visit the OMNIA website.

Meeting adjourned at 1:23 PM.

Respectfully submitted,

Lorraine See
MAPPO Co-Secretary