

MAPPO

IN THE KNOW

ISSUE 20-1

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MEMBER RESOURCES

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WELCOME BACK, MAPPO MEMBERS!

Welcome to the Massachusetts Association of Public Purchasing Officials (MAPPO) first ever Newsletter! As we embark on another exciting year of learning, sharing and growing in our expertise with one another, we hope that you find this Newsletter helpful as we provide general information as it pertains to MCPPO classes, MAPPO scheduled meetings and other important matters that are worth highlighting. As always, if you have any questions, comments or suggestions, feel free to pass those along to any of the Officers on board. We look forward to serving as your Officers in FY20.

Signed,
Arlyn Zuniga, CPO



INTRODUCING YOUR NEW OFFICERS

Arlyn Zuniga | Town of Milton | President

Arlyn Zuniga has been the Chief Procurement Officer for the Town of Milton for the past two years. Having been a member of MAPPO since 2016, and MAPPO's Treasurer for the last two years, the organization has fostered strong connections with many of its members, creating incredible resources for her to utilize when needed. As President, she hopes to continue to grow the organization.

Michael Richards | City of Somerville | Vice President

Michael has been a member of MAPPO for six years and a member of the Legislative Committee for three. Michael will serve as the members' primary point of contact for questions regarding Continuing Education Credits and any legislative issues that arise.

INTRODUCING YOUR NEW OFFICERS, CONT'D

Shab Khan | City of Medford | Treasurer

Shab Khan is the Chief Procurement Officer for the City of Medford for the last three years. Shab also serves as the Budget Director for Medford and prepares the Annual Operating and Capital Budgets. Shab has been a member of MAPPO for the last three years. Prior to joining Medford, Shab served as Chief Procurement Officer for DCR and also worked at several State Agencies in various Procurement and Finance roles over the past 20 years. Shab enjoys attending MAPPO meetings and has found MAPPO to be a tremendous resource in helping her navigate Municipal Procurement issues.

Lorraine See | City of Braintree | Co-Secretary

Lorraine See has served as the Contract Administrator/Grant Writer for the Town of Braintree since July 2018. A MAPPO member since 2012, Lorraine was one of the first participants in its mentorship program and has found incredible network connections and professional development opportunities. She has been thankful for everything she has achieved with the full support of MAPPO and looks forward to doing her part to ensure the continued success of the Association.

Orazio DeLuca | City of Woburn | Co-Secretary

Orazio DeLuca, is the Chief Procurement Officer for the City of Woburn. Orazio handles all aspects of procurement for the city from 30B to C 149 Construction Projects. Orazio has been a MAPPO member for almost 10 years and his favorite thing about MAPPO is having the community of members at his fingertips, knowing that if he has a question or needs assistance with a matter, his peers are there to assist.

“The achievements of an organization are the results of the combined effort of each individual.”

Vince Lombardi

CONTINUING EDUCATION CREDITS

As part of your MAPPO membership, each member receives continuing education credits/units (CEUs) that can be applied toward their MCPPO certification offered by the Office of the Inspector General. Each paying member accrues two CEUs per year of membership just for being a member and one credit per hour of continuing education (i.e. our monthly meetings).

Members are responsible for renewing their MCPPO certification every three years. The OIG has created a helpful guide detailing the documentation required to complete your re-certification [here](#).

We will be adding a landing page to the MAPPO site providing more detail on how credits are accrued and your responsibility to re-certify with the OIG. In the meantime, please contact Michael Richards (mrichards@somervillema.gov) to request your CEU updates.

MAPPO FY20 MEETING SCHEDULE

The meeting schedule for FY20 is as follows:

SEPTEMBER 26TH, 2019

Julia Wolfe, Director of Environmental Purchasing
MHEC Expo 2019, DCU Center, Worcester, MA

OCTOBER 16TH, 2019

Various Speakers
MFAA 2019 Fall Expo, DoubleTree Northshore Boston in Danvers, MA

NOVEMBER 20TH, 2019

Victoria Palmieri, OMNIA Partners
Delaney House, Holyoke, MA

DECEMBER 18TH, 2019

Fiore Restaurante, Boston, MA

JANUARY 15TH, 2020

FEBRUARY 12TH, 2020

MARCH 18TH, 2020

APRIL 8TH, 2020

MAY 20TH, 2020

JUNE 17TH, 2020



LEGISLATIVE UPDATES

This summer, the Legislative Committee was informed of a hearing before the Joint Committee on State Administration and Regulatory Oversight in which over 50 bills related to state and municipal procurement were presented. Based on opinions provided by the membership through past surveys, committee members Michael Richards and Mary Delaney testified before the Committee on behalf of the membership to make sure MAPPO's voice was heard. The bills on which the Committee testified fell into the following categories:

- Closing the loophole that would allow RFPs under \$50k (**IN FAVOR**)
- Removing 30b exemptions (**OPPOSED**)
- Enabling preferential purchasing (including requiring minimum percentage thresholds that would run counter to the low-bid bid process) (**OPPOSED**)

You can read the full written testimony provided to the Joint Committee here:

[TESTIMONY](#)

The complete list of bills before the Committee may be accessed here:

[BILLS](#)

MCPPO CLASS SCHEDULE

The OIG's recently released the MCPPO fall schedule. Below you'll find some highlights of elective classes that may interest you. The complete schedule and registration can be found [here](#).

Electives

- Real Property Transactions Under M.G.L. c. 30B
August 21, 2019, Burlington, MA
- Advanced Topics: Chapter 30B Terms, Misconceptions and Practices
August 27, 2019, Stow, MA
- Invitations for Bids & Requests for Proposals
September 26, 2019 North Attleborough, MA
- Story of a Building: Gates Middle School
October 16, 2019, Scituate, MA
- Procurement Fraud
October 29, 2019, Amherst, MA
- Contract Administration
October 30, 2019, Amherst, MA
- Advanced Topics Update-Ch. 30B Exemptions and Exceptions
November 21-22, 2019, Boston, MA
- Running a Successful Procurement Office
December 4-5, 2019, Boston, MA

Recertification for MCPPO

September 24-25, 2019, Boston, MA

September 24-25, 2019, Huntington, MA (videoconference)

September 24-25, 2019, Lowell, MA (videoconference)

November 14-15, 2019, Springfield, MA

MEMBERSHIP OUTREACH

This year, we will be making a concerted effort to expand our membership by speaking at various MCPPO classes to inform new purchasing agents of the many benefits of MAPPO. Over the course of the coming months, we will be attending MCPPO courses to give a brief 5-minute primer to get the word out and hopefully attract new members or reach purchasing officials that may otherwise not know about what MAPPO has to offer. If you are attending a recertification class or one of the many electives, or would just like to help out, **we're seeking volunteers to help give a quick pitch**. We'll have the script ready – all you have to do is stand up!

Contact Michael Richards if you're interested in volunteering.

LISTSERV ACTIVITY

Have you followed the dialogue surrounding these questions on the ListServ? Join in on the discussions or feel free to share your knowledge with the membership!

“We have maintained an on-call contract for engineering services for years, with multiple firms on the on-call list. I've been asked to inquire of other municipalities to see if: a) others go through a process to have an on-call engineering (30, 39m only) contract; b) if you do, how many firms do you contract with; and c) would you share your scope of services under this contract?” – *M. Delaney, 8/16/19*

“Do any other municipalities use the statewide contract ENE44 (or another cooperative purchasing contract) for purchasing natural gas? If yes, did you participate in the pre-award phase? Or, did you solicit a quote from the awarded supplier? Below, I have copied and pasted a section about pricing from the ENE44 User Guide. This contract is in the process of being re-bid and we are interested in learning if other municipalities are participating in the pre-award phase. Thank you in advance for any information you share.” - *Angela Allen, 8/8/19*

Have a question you'd like assistance with? We'd love to hear from you!



UPDATES FROM THE MEMBERSHIP

Life has a way of flying by before our eyes. We'd like to slow things down for a moment to give a quick moment to highlight some of YOU! Please let us know if you'd like us to share some news with the organization!

- Juggling our full-time responsibilities to our communities with an active membership in MAPPO can be difficult and time-consuming. That's why this year we would like to recognize some of our members for their active participation and dedication to making time to attend the most meetings in FY19. Please congratulate the following members for attending 7 or more meetings last year!
 - Greg Chapdelaine, City of Leominster
 - Debra Harvey, Lexington School Department
 - Dominic Lanzilloti, Town of Arlington
 - Anita Sheipers, Town of West Boylston

Each of these members will receive a gift card to Dunkin Donuts as recognition for their dedication but more importantly, to show our appreciation in helping to make MAPPO the organization it is today.

- Huge congratulations are in order for our very own Vice President, Michael Richards, who got engaged over the summer!

