

MAPPO IN THE KNOW

ISSUE 20-2

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MEMBER RESOURCES

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FALL IS HERE, WINTER'S NEAR!

Hello MAPPO Members!

First and foremost, as many of you know, I left my position with the Town of Milton and joined the MBTA as their new Manager of Vendor Contracts. Thank you for your patience in the midst of my transition. It's been an adventure thus far! I am very grateful that I can still be a part of the MAPPO organization in this next role.

Looking forward to seeing you all at our next upcoming meetings in Holyoke for November and in Boston for December! Let's all hope that the snow holds off just a bit longer.

Signed,

Arlyn Zuniga, Manager of Vendor Contracts



MAPPO FY20 MEETING SCHEDULE

The upcoming meeting schedule for the next few months is as follows:

NOVEMBER 20TH, 2019

Victoria Palmieri, OMNIA Partners
Delaney House, Holyoke, MA

DECEMBER 18TH, 2019

Social Meeting Gathering
Fiore Restaurante, Boston, MA

JANUARY 15TH, 2020

Deborah Anderson
Warren Conference Center, Framingham, MA



**STAY TUNED:
MAPPO
Members'
Panel
in March**

NEW MEMBER SPOTLIGHT

Please welcome the following new members and congratulate them on their MAPPO membership!

Elizabeth Mancini, Town of Lexington, Purchasing Director
James McSweeney, Town of Andover, Deputy Director of Facilities
Michelle Miller, Town of Westwood, Procurement Manager
Tricia Simeone, Wellesley Public Schools, Purchasing Coordinator
Marie Sobalvarro, Town of Harvard, Assistant Town Administrator
Melissa Sullivan, Town of Bridgewater, Business Analyst
Tatiana Swanson, Town of Needham, Finance & Procurement Coordinator
Stacy Toczylowski, Town of North Attleboro, Business Accountant
Allison Potter, Town of Medway, Assistant Town Administrator
Susan Herman, Town of Stoughton, Internal Auditor
Sue Motta, City of Gardner, Financial Administrator
David Ruliera, Boston Water & Sewer, Assistant Purchasing Agent
Svetlana Salemme, Town of Yarmouth, Principal Office Assistant
Debra Saucier, Town of Braintree, Financial Analyst



LEGISLATIVE UPDATES

The legislature is currently considering two companion bills, HB 4125 and SB 2372, that are ostensibly targeted at workplace safety but pose heavy implications for procurement officers. As written, the bills modify 30B (which we know is for supplies and services) and will require procurement officers to review and verify OSHA judgments filed against all bidders in the preceding 4-year period. The bills explicitly say this provision applies to supplies and services, **including construction**. Our understanding is that these bills are intended to protect trench excavators explicitly.

The legislative committee believes these bills do not apply to 30B as they are targeted at construction projects. Furthermore, these bills inappropriately place the evaluation and enforcement responsibility on procurement officers, specifically:

- Procurement officers will have to review all OSHA violations at the time of bid
- During the performance of the contract, procurement officers are responsible for receiving OSHA updates from the contractor every 6 months
- Procurement officers are responsible for sending violation information to any appropriate agency

These bills are well-intended but misguided in their application. Implementing OSHA reporting requirements for supplies and services contracts and tasking procurement officers with enforcement places undue burden on our offices.

Please contact your local representatives to voice your opposition to bills HB 4125 and SB 2372. You can access the bills on the MA Legislature webpage [here](#) and [here](#).

NAME BADGES

As our membership continues to grow and we welcome new members from across the state, members are encouraged to wear their name badges to meetings to help make new acquaintances or just put a face to a new you may have encountered in the ListServ.

Name badges will be ordered for all new members highlighted earlier in the newsletter. Any members that would like to request a new or replacement badge are asked to contact Michael Richards (mrichards@somervillema.gov).



MCPPO CLASS SCHEDULE

The OIG's recently released the MCPPO fall schedule. Below you'll find some highlights of elective classes that may interest you. The complete schedule and registration can be found [here](#).

Electives:

- Construction Management at-Risk Under M.G.L. c. 149A
November 12, 2019, Norwood, MA
- Governance Primer: A Review of Key Topics for Public Organizations
November 20, 2019, Quincy, MA
- Advanced Topics Update-Ch. 30B Exemptions and Exceptions
November 21-22, 2019, Boston, MA
- Running a Successful Procurement Office
December 4-5, 2019, Boston, MA



DONATING TO CHARITY

Do YOU have a charity that you would like to give back to this holiday season?

We would love to hear from you!

While there are so many wonderful charities in the world, we would love to be able to highlight one to donate to for the Holiday season. If you have one in mind that you believe members of the MAPPO organization should donate to, please share it with us!

Please email Arlyn Zuniga at azuniga@mbta.com so that we can send this out to the membership prior to our December meeting.

LISTSERV ACTIVITY

Have you followed the dialogue surrounding these questions on the ListServ? Join in on the discussions or feel free to share your knowledge with the membership!

"I am wondering how other agencies respond to insurance requirements for small contracts - sometimes less than \$500.00. Do you require the contractor to provide Certificate of Liability Insurance which includes Auto Insurance and Workman's Compensation which lists the PHA as an Additional Insured and Certificate Holder? Services may include painting units, locksmith, appliance repairs, etc. Thanks." - *Donna Gallant, Cambridge Housing Authority*

"Hi Everyone - Happy Halloween from Salem! wondering if anyone includes in their bid/contract documents what their percentage cap will be on labor for any executed change orders on a construction contract? If anyone is willing to share their language they include in their bids/contracts to address this issue that would be appreciated. Thanks!" - *Tom Watkins, City of Salem*

"Good Afternoon Everyone, One of our employees here is MCPPO certified for Supplies and Services, and due for re-certification. We received the following from the Inspector General's Office and I thought you should all be aware:

'Thank you for your inquiry and interest in the MCPPO Program. Our records show you currently have an Associate MCPPO designation for Supplies and Services Contracting. This designation will be expiring on January 1, 2020. To renew your designation you must take our two-day re-certification class and complete the exam; cost per person is \$495.00 as well as earn five continuing education credits . If you are interested in upgrading your designation, you will need to successfully complete our Design and Construction Contracting class and the Re-certification for MCPPO class.'

I'm wondering how other procurement teams will handle this issue and what your thoughts are. This now translates to an additional class to receive the full designation, along with paying the recertification class fees." - *Mary Delaney, Fitchburg*

Have a question you'd like assistance with? Let's hear it!



UPDATES TO THE MEMBERSHIP

Are you planning on retiring soon?

Do you have an exciting moment in your life that you'd like to share with the membership?

Are you working on a project that you'd love to highlight? Or Is there a member of the organization you would like to highlight for their work, professionalism, or kindness?

Let us know! We would love to feature these in our next Issue of **MAPPO In The Know**.

