

# MAPPO IN THE KNOW

ISSUE 21-3

## ITS THE MOST WONDERFUL TIME OF THE YEAR..

Hello MAPPO Members!

As our December meeting is typically a social gathering at Fiore used as an opportunity to unwind from the first half of the year, and given the recent spike in COVID-19 activity, we have elected to cancel the December MAPPO meeting. As part of our annual holiday get together, we've collected donations to give to Toys for Tots. Members are encouraged to share with those in need this year and seek out private donations to local food banks or charities of interest.

From the Officers and I, we wish each and every one of you a happy and healthy holiday season.

Signed,

Arlyn Zuniga, Manager of Vendor Contracts, MBTA



## MAPPO FY21 MEETING SCHEDULE

The upcoming meeting schedule for the next couple of months is as follows:

## NO MEETING FOR THE MONTH OF DECEMBER

January 13th, 2020

*Business Meeting, Remote*

Registration Required to receive virtual meeting link

## IN THIS ISSUE

- MESSAGE FROM THE PRESIDENT
- MAPPO MEETING SCHEDULE
- NEW MEMBERS
- LEGISLATIVE UPDATES
- 30B EMERGENCY PROCUREMENT AUTHORITY ADVISORY
- ASSOCIATE MBR FEES
- JOB OPPORTUNITIES
- LISTSERV ACTIVITY
- UPDATES FROM MEMBERSHIP

## MEMBER RESOURCES

[CEUS & RECERTIFICATION](#)  
[MCPPO CLASS SCHEDULE](#)  
[LISTSERV LOG IN](#)

## CONTACT US

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## MAPPO'S NEWEST MEMBERS

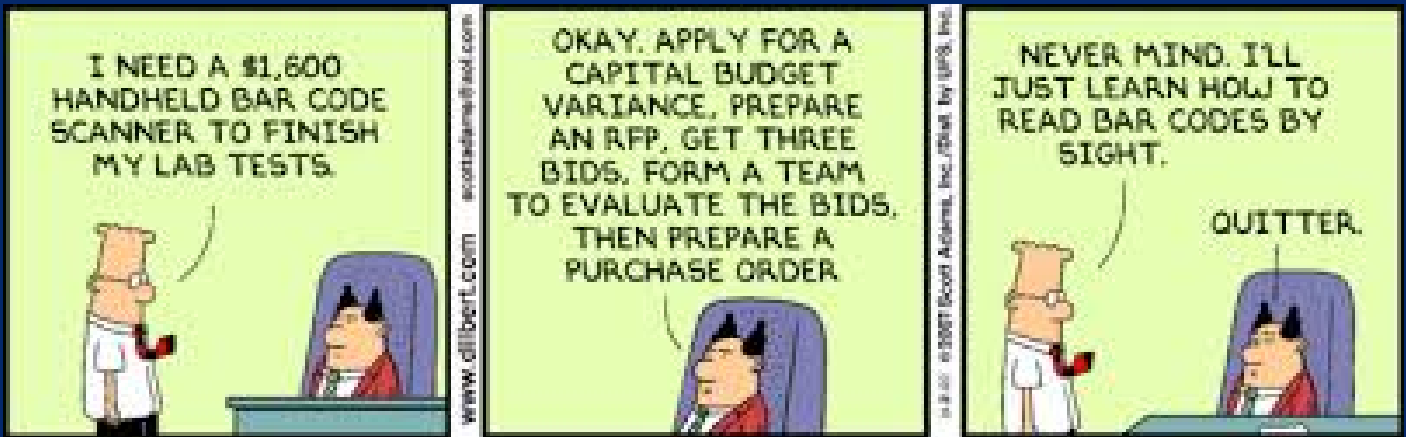
Please welcome the following new members and congratulate them on their MAPPO membership!

David Ouellete, Andover  
Michelle Ngo, Worcester



## LEGISLATIVE UPDATES

The Legislative Committee has been approached by the Office of the Inspector General to discuss legislation they intend to put forth. The potential bills look to contain much of the same language included in the OIG's last tranche of bills in the previous cycle that did not move forward. It includes language to close administrative loopholes, fix the much maligned "no RFPs under \$50K" issue, and grant them the authority to promulgate various rules. The Legislative Committee will be meeting with representatives from the OIG to discuss their proposed language and to weigh in on how this will impact our member communities.



## 30B EMERGENCY PROCUREMENT AUTHORITY ADVISORY

The Division of Local Services (DLS) recently released an alert to inform procurement officers responsible for purchasing COVID-19 related goods or services on an expedited basis that C30B allows for emergency procurement authority. Their full report can be found here: <https://www.mass.gov/doc/30b-emergency-procurement-authority/download>

## **ASSOCIATE MEMBER FEES**

As we continue to navigate meeting remotely, we wanted to address some concerns regarding Associate Member fees. Associate members have always paid for each meeting they attend, earning CEUs for each meeting. Prior to COVID, the Associate Members' fee to attend a monthly meeting was \$25. As we moved to a remote setting, and after having several conversations with other organizations on how they were proceeding with their meetings due to COVID and the inability to meet in person, we found that other organizations were not discounting their fees. It was brought to the Executive Board and then agreed upon by the Officers that we would charge a smaller fee of \$10, since we are not taking part in lunches, in order to cover Speaker fees as well as other expenses as an Organization.

While we can understand that requesting a check be issued can be difficult for some, the Officers are here to work with you in anyway possible. Please do not hesitate to reach out to Treasurer Shab Khan or President Arlyn Zuniga.



## **JOB OPPORTUNITIES**

### **Chief Procurement Officer**

*City of Marlborough*

Step Salary: \$83,406.68 – \$93,929.45

The city of Marlborough is currently accepting applications for the position of Chief Procurement Officer. Responsibilities include ensuring contract compliance which includes contract administration with City/School Department and ensuring that contract terms and conditions, change orders, amendments, and addendums, comply with procurement laws as well as City Code and Procurement Policies & Procedures.

### **Purchasing Agent**

*Town of Franklin*

Salary:\$67,558.32 to \$91,391.02

The town of Franklin is seeking qualified and experienced candidates for the position of Purchasing Agent. The Purchasing Agent reports to the Finance Director and oversees the town and school's procurement process, including preparing bids and requests for proposals, advertising, and reviewing and recommending contracts. They are responsible for ensuring the town is in compliance with Massachusetts General Laws. They coach department heads on smaller contracts and provide expertise on bidding, contracts and negotiations.

## LISTSERV ACTIVITY

"I was wondering if anyone has put out to bid a COVID-19 Testing Services RFP? We are considering issuing one however and was wondering if anyone has done one that they can email me? Please note that my email address has changed and my new address is [jbugbee@wayland.ma.us](mailto:jbugbee@wayland.ma.us) if you wish to email me directly." *John Bugbee, Town of Wayland*

"Hello MAPPO Colleagues, Does anyone have an inventory tracking / asset management system to recommend? Could you share your city's/town's/agency's tracking and management tools? I see there were similar requests to MAPPO in 2013 and 2016 but have not seen replies. Somerville will appreciate any information you can offer, and we can share what we learn. We are also interested in learning about what state agencies use and what if any cooperative contracts in COMMBUYS or MHEC can offer in this area." *Angela Allen, City of Somerville*

"Does anyone have an RFP for payroll services? I see this has been asked before but don't see any recent answers. Or is anyone aware of a consortium that has bid this?" *Laurie Burzlaff, Town of North Andover*



## UPDATES TO THE MEMBERSHIP

- As a reminder, MAPPO now has a P.O. Box to receive Membership Dues! The Registration form has been updated on the website with the new address. You may now send checks, payable to MAPPO, to:

MAPPO  
P.O. Box 225  
Sharon, MA 02067

- John Ronan, General Counsel at DLS and a previous MAPPO speaker, has sadly passed away. Our condolences to the Ronan family.

